

Business use specialist recruiters for secretarial staff

A local recruitment firm can offer you great benefits if you are looking to hire staff for short periods of time and also wish to use the recruitment company's services as an outsourced employer.

The recruitment firm will charge you an hourly or daily rate for your secretary or PA and also act as the worker's employer and will be responsible for insurances, salary, national insurance and all employee benefits. Although this is generally more expensive than if you act as the employer yourself, there is just a single invoice to be paid rather than the workload associated with an additional employee. Also the recruitment firm takes all the risk and you can ask for replacement staff at any time if the employee is not working out like you hoped or if you no longer require their services.

This can be particularly useful if you require particular skills for only a short period of time, for example you need secretarial staff to help you out at a busy time or a personal assistant to fill in whilst your regular employee is on leave. Using a contractor through a recruitment firm can also often be cheaper than using a professional services firm.

A recruitment firm can also provide you with benefits if they are expert in a particular industry or employee market. They may have specialized knowledge of where to find and how to attract employees of particular skills types. If you are unable to attract the employees you want yourself, you may require the services of a recruitment agency that has good industry contacts and can headhunt the appropriate staff you require.

Forties People with offices in London and in Watford in Hertfordshire are one such company who specialise in recruiting secretaries and PA's on a permanent or temporary basis.

Your specialist recruitment company should personally meet and assess each candidate for suitability before putting them forward for any role. They will check for suitability and qualify each candidate to match the role and culture of the business against the individual.

Business need not worry about recruiting as long as they recruit a caring and professional recruitment agency in the first place to work with.

About the Author

Forties People <http://www.fortiespeople.com> based in Watford Hertfordshire and London are a specialist recruitment provider of admin staff for your business and check out <http://www.fortiespeople.com/content/view/19/35/> for benefits your business.

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